



City of San Leandro

Meeting Date: September 21, 2015

Staff Report

File Number: 15-475 **Agenda Section:** CONSENT CALENDAR

Agenda Number: 8.G.

TO: City Council

FROM: Chris Zapata
City Manager

BY: Keith Cooke
Engineering & Transportation Director

FINANCE REVIEW: David Baum
Finance Director

TITLE: Staff Report for a Resolution Accepting the Work for the Marina Community Center (MCC) Storefront Window Replacement, Project No. 2005.0060

SUMMARY AND RECOMMENDATIONS

Staff recommends acceptance of the work, filing of the Notice of Completion, and authorizing the City Manager to release the maintenance bonds for the subject project upon successful completion of the one-year maintenance period.

BACKGROUND

This project replaced four bays of storefront windows along the frontage of the Marina Community Center (MCC) building. These windows had water leaks during periods of heavy rain and required replacement.

Analysis

Construction is now complete and was performed in compliance with the contract documents.

Previous Actions

- On July 21, 2014, by Resolution No. 2014-087, the City Council rejected all bids for the first advertisement of the Marina Community Center (MCC) Storefront Window Replacement
- On October 6, 2014, by Resolution No. 2014-108 the City Council awarded a construction contract for this project to Frisco Pro Building Services.

Applicable General Plan Policies

This project is consistent with General Plan Goal No. 52.07 to provide for the ongoing maintenance of City-owned facilities.

Permits and/or Variances Granted

A City of San Leandro Building Permit was obtained for this work.

Environmental Review

This project was determined by City Staff to be categorically exempt from CEQA per Section 15301(c) - Existing Facilities in February 5, 2013.

Summary of Public Outreach Efforts

This project was posted on the City's website and advertised in the Daily Review on July 30, 2014. Notification of this bid opportunity was also sent to local Builder's Exchanges as well as contractors who registered with the City to be informed of bidding opportunities.

Fiscal Impacts

A summary of the purchase order with Frisco Pro Building Services is listed below:

Original Contract:	\$87,500.00
Change Orders:	\$7,050.00
Total Contract Amount:	\$94,550.00

Major change order work involved additional framing and stucco repairs to address dry rot damage uncovered during construction.

The total project cost is \$129,000; including design and construction management expenses.

Budget Authority

This project was funded by existing appropriations of \$129,500 in Facilities Maintenance Funds as follows:

- \$116,000 was appropriated to CIP account 687-18-135 as part of the mid-year budget adjustment for FY 2012/13.
- \$13,500 in additional funds from the Building Maintenance Fund for Facilities Capital Improvements, 687-18-007, was transferred to account 687-18-135 in FY 2014/15 to provide construction contingency.

ATTACHMENT

None.

PREPARED BY: Mark Goralka, Associate Engineer, Engineering and Transportation Department



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Resolution - Council

File Number: 15-476 **Agenda Section:** CONSENT CALENDAR

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TO: City Council

FROM: Chris Zapata
City Manager

BY: Keith Cooke
Engineering & Transportation Director

FINANCE REVIEW: David Baum
Finance Director

TITLE: RESOLUTION Accepting the Work for Marina Community Center (MCC) Storefront Window Replacement, Project No. 2005.0060 (provides for the acceptance of the contract work performed by Frisco Pro Building Services, filing of the Notice of Completion, releasing of the performance and payment bonds, and releasing the maintenance bond upon completion of the one-year maintenance period)

WHEREAS, pursuant to a construction contract between the City of San Leandro and Frisco Pro Building Services, approved on October 6, 2014, by Resolution No. 2014-108, Frisco Pro Building Services completed the Marina Community Center (MCC) Storefront Window Replacement, Project No. 2005.0060; and

WHEREAS, said work was completed in accordance with the plans and specifications and to the satisfaction of the Engineering and Transportation Director, who therefore recommends that said work be accepted.

NOW, THEREFORE, the City Council of the City of San Leandro does RESOLVE as follows:

1. That the work hereinbefore described is hereby accepted; and
2. That the City Clerk is hereby directed to file a Notice of Completion on said project; and
3. That the bonds heretofore given for performance and payment of said conditions are hereby discharged and exonerated from further liability when the statute of limitations expires after the recording of the Notice of Completion; and
4. That upon completion of the one-year maintenance period established pursuant to said contract, and to the satisfaction of the Engineering and Transportation Director, the City Manager is hereby authorized to release the maintenance bond heretofore given for

maintenance of the work hereinbefore described.